



GURUGRAM GLOBAL COLLEGE OF PHARMACY GURUGRAM

Approved by PCI (Pharmacy Council of India)
Affiliated to Pt. B.D Sharma University Of Health Sciences Rohtak
Affiliated to Haryana Board of Technical Education

Ref. no.: GGCP/OFF/25/1667

Date: 10-09-2025

NOTICE

In order to provide a platform for students and staff to voice their grievances and to ensure a fair and transparent mechanism for redressal, the following Grievance Redressal Committee (GRC) is constituted for the Academic Year 2025-26.

S.no.	Name	Designation
1.	Prof. (Dr.) Indira Raheja	Chairperson
2.	Ms. Sneha Singh	Convener
3.	Ms. Mahima	Member
4.	Ms. Prity Sharma	Member
4.	Mr. Sandeep Jain	Member
6.	Mr. Kuldeep	Member
7.	Ms. Himanshi	Student Representative
8.	Mr. Jai Jha	Student Representative

Functions of the Committee:

- To accept and acknowledge grievances from students, staff, and stakeholders related to academic, administrative, or personal issues.
- To ensure a fair, impartial, and timely redressal mechanism for grievances.
- To investigate complaints by hearing all concerned parties in a confidential manner.
- To recommend corrective measures and forward unresolved cases to higher authorities, if needed.
- To maintain proper records of grievances received and the action taken.
- To promote a healthy, student-friendly environment within the institution.
- To conduct awareness drives about the grievance redressal mechanism among students and staff.
- To review the nature of grievances periodically and suggest preventive measures to the management.
- To ensure that no student or staff member is victimized for making a complaint.

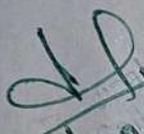


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Note:

Grievances may be submitted in writing, through email, or via the Grievance Redressal Portal/Box provided in the campus. Anonymous complaints will not be entertained.


Prof. (Dr.) Indira Raheja

Principal, GGCP

Copy to:

1. The Chairman's Office, for kind information; please
2. Admin Office
3. IQAC Office
4. All concerned members
5. All faculty members (for circulation among students)
6. Office Notice File