

Annexure –B**GURUGRAM GLOBAL COLLEGE OF PHARMACY****FARRUKHNAGAR, GURUGRAM (HARYANA)****Mandatory Disclosure**

The following information shall be given in the information Brochure besides being hosted on the Institution's official Website.

The onus of the authenticity of the information lies with the Institution ONLY and not on AICTE.

1 Name of the Institution

- **Gurugram Global College of Pharmacy**
- 5 Km Mile Stone, Khedakhurampur, Farrukhnagar, Gurugram, Haryana- 122056

2 Name and address of the Trust/ Society/ Company and the Trustees

- **Baljeet Singh Education Society (Regd.)**
- A 72, Munirka Village, New Delhi- 110067
- chairmanbses@gmail.com
- 9873242424

3 Name and Address of the Principal/ Director

- Prof. (Dr.) Indira Raheja
- B28, Kriti Nagar, New Delhi-110015
- 9818356925
- principalggcp@gmail.com

4 Name of the affiliating Board

STATE BOARD OF TECHNICAL EDUCATION PANCHKULA, HARYANA

5 Governance

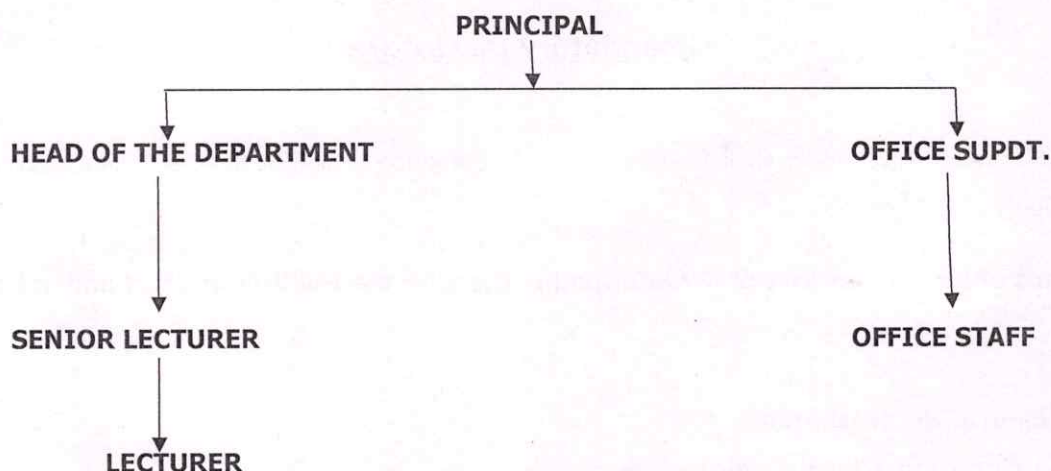
- Members of the Board and their brief background **Annexure -1**
- Members of Academic Advisory Body **Annexure -2**
- Frequently of the Board Meeting and Academic Advisory Body **Twice in a year**
- Organizational chart and processes

Principal
Gurugram Global College of Pharmacy
Farrukh Nagar, Gurugram

Signature of the Principal/ Head of the Institution

ORGANIZATIONAL CHART

GURUGRAM GLOBAL COLLEGE OF PHARMACY



- Nature and Extent of involvement of Faculty and students in academic affairs/improvements

Nature and Extent of involvement of Faculty and students in academic affairs/improvements	<p>The faculties are involved in various activities including teaching, continuous, assessments of students. Students are free to interact with their teacher / course coordinator any time during teaching days through e-mail/ regular/ meeting</p> <p>Implementing student's feedback mechanism. The different academic activities are carried out by the faculty member through various committees in close coordination with the students. Some of the key committees are Placement team.</p>
Mechanism/ Norms and Procedure for democratic/ good Governance	<p>Regular feedback from students. Proper counseling of students by the Tutor and Head of the Department from time to time.</p> <p>Explanation by faculty members for the marks scored by students & guidance to students for further improvement. Faculty encourages students to participate in various extra-curriculum activities organized by the college.</p>

Signature of the Principal/ Head of the Institution
 Principal
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 Farukh Nagar, Gurugram

Student Feedback on Institutional Governance/ Faculty performance	Feedback about faculty is taken from the Students from time to time & faculty members are informed about the shortcoming. Regular meeting with the Principal on fortnightly basis are done to discuss academic matters.
Grievance Redressal mechanism for Faculty, staff and students	Grievances if any are invited through written application from the aggrieved party/ student's welfare committee headed by senior. Staff member have been constituted to listen the aggrieved party/ person & suggest corrective action.

- Establishment of Anti Ragging Committee -Annexure -3
- Establishment of Online Grievance Redressal Mechanism -Annexure -4
- Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University -Annexure -5
- Establishment of Internal Complaint Committee (ICC) -Annexure -6
- Establishment of Committee for SC/ ST -Annexure -7
- Internal Quality Assurance Cell -Annexure -8

6 Programmes

- Name of Programmes approved BY PCI
Diploma in Pharmacy with approved intake of 60 seats
- Name of Programmes Accredited
Not Accredited
- Status of Accreditation of the Courses **Not Applicable**
 - Total number of Courses. **One Courses i.e Diploma in Pharmacy**
 - No. of Courses for which applied for Accreditation. **No**
 - Status of Accreditation – Preliminary/ Applied for SAR and results awaited/ Applied for SAR and visits completed/ Results of the visits awaited/ Rejected/ Approved for
Courses. No
- For each Programme the following details are to be given:
 - Name : **Diploma in Pharmacy**
 - Number of seats : **60 seats**
 - Duration : **2 years**
 - Cut off marks/rank of admission during the last three years
 - Fee
 - Placement Facilities : **Placement Cell Established** -Annexure -9
 - Campus placement in last three years with minimum salary, maximum salary and average salary
 - : **Maximum Salary Rs.5.0 Lakh**
 - : **Minimum Salary Rs.1.8 Lakh**
 - : **Average Salary Rs.2.5 Lakh**

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- Name and duration of programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their approval. If there is Foreign Collaboration, give the following details:- **Not applicable**

Details of the Foreign University

- Name of the University
- Address
- Website
- Accreditation status of the University in its Home Country
- Ranking of the University in the Home Country
- Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country
- Nature of Collaboration
- Conditions of Collaboration
- Complete details of payment a student has to make to get the full benefit of Collaboration
- For each Programme Collaborated provide the following: **Not Applicable**
 - Programme Focus
 - Number of seats
 - Admission Procedure
 - Fee
 - Placement Facility
 - Placement Records for last three years with minimum salary, maximum salary and average salary
- Whether the Collaboration Programme is approved? If not whether the Domestic/Foreign University has applied for approval **NOT APPLICABLE**

7. Faculty

- Branch wise list Faculty members:
 - Permanent Faculty

Sr.No.	Name of Faculty	Designation	Name of Branch
1.	Dr. Indira Raheja	Principal	Pharmacy
2.	Dr. Richa Bajaj	HOD	Pharmacy
3.	Ms. Priti Choudhary	Senior Lecturer	Pharmacy
4.	Ms. Mahima	Lecturer	Pharmacy
5.	Mr. Pranav Bhati	Lecturer	Pharmacy
6.	Mr. Rohit Janghu	Lecturer	Pharmacy

- Adjunct Faculty **NO**
- Permanent Faculty: Student Ratio **1:20**

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- Number of Faculty employed and left during the last three years


Ser No	Name of Faculty	Designation	Remarks
1.	Dr.Richa Bajaj	Lecturer	Left
2.	Ms.Kirti Kumari	Lecturer	Left
3.	Ms.Preeti	Lecturer	Left
4.	Ms. Prathana	Lecturer	Left
5.	Ms. Chetna	Lecturer	Left
6.	Ms. Chanchal Rani	Lecturer	Left
7.	Ms. Sweety	HoD	Left
8.	Ms.Nikita Kaushik	Lecturer	Left
9.	Ms.Sneha Anand	Lecturer	Left
10.	Ms.Pooja Rani	Lecturer	Left
11.	Ms.Kirti Kumari	Lecturer	Left
12.	Ms.Manisha Singh	Lecturer	Left
13.	Ms.Pooja Sharma	Lecturer	Left
14.	Ms. Pooja Rana	Lecturer	Left
15.	Dr.Indira Raheja	Principal	Employed
16.	Dr. Richa Bajaj	HoD	Employed
17.	Ms.Preeti Choudhary	Lecturer	Employed
18.	Ms.Mahima	Lecturer	Employed
19.	Mr.Pranav Bhati	Lecturer	Employed
20.	Mr. Rohit Janghu	Lecturer	Employed


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Farrukh Nagar, Gurugram

Signature of the Principal/ Head of the Institution

8. Profile of Director/ Principal/ Faculty

For each Faculty give a page covering with Passport size photograph

PRINCIPAL		 Photo
i	Name	Dr. Indira Raheja
ii	Date of Birth	15th August, 1969
iii	Unique id	
iv	Education Qualification	M.Pharm, Ph.D
v	Work Experience	Teaching : 18 years Industry : 08 years
vi	Area of Specialization	Pharmaceutics
vii	Courses taught at Diploma/ UG/ PG / level	Pharm Jurisprudence, Pharmaceutics, Microbiology, Industrial Pharmacy, Pharmacy practice quality assurance
viii	Research guidance <ul style="list-style-type: none"> No. of papers published in National/Journals/ Conferences Master Ph.D 	M.Pharm – 12 Paper published – 25
ix	Project Carried out	Nil
x	Patents	Nil
xi	Technology Transfer	Nil
xii	Research Publications	06
xiii	No. of Books published with details	Nil

Dr. Richa Bajaj, HOD in Pharmacy		
i	Name	Dr. Richa Bajaj
ii	Date of Birth	22/01/1989
iii	Unique id	Nil
iv	Education Qualification	M.Pharm, Ph.D
v	Work Experience	Teaching : 09 years
vi	Area of Specialization	Pharmaceutical Chemistry
vii	Courses taught at Diploma/ UG/ PG / level	Pharmaceutical Chemistry Diploma level
viii	Research guidance <ul style="list-style-type: none"> No. of papers published in National /Journals/ Conferences Master Ph.D 	Paper published – 06
ix	Project Carried out	NIL
x	Patents	NIL

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xi	Technology Transfer	NIL
xii	Research Publications	05
xiii	No. of Books published with details	NIL

9. Fee

- Details of fee, as approved by State Fee Committee, for the Institution : **as per decided by the Fee Regulatory Committee, HSTES**
- Time schedule for payment of fee for the entire programme
- No. of Fee waivers granted with amount and name of students
- Number of scholarship offered by the Institution, duration and amount
- Criteria for fee waivers/scholarship
- Estimated cost of Boarding and Lodging in Hostels.....

10. Admission

- Number of seats sanctioned with the year of approval

Sr.No.	Branch	Year of Approval	Approved Intake
1.	D.Pharmacy	2023-2024	60
2.	D.Pharmacy	2022-2023	60
3.	D.Pharmacy	2021-2022	60
4.	D.Pharmacy	2020-2021	60
5.	D.Pharmacy	2019-2020	60
6.	D.Pharmacy	2018-2019	60
7.	D.Pharmacy	2017-2018	60

- Number of Students admitted under various categories each year in the last three years

Sr.No.	Branch	Year	Sanctioned intake	No. of Students Admitted	Category			
					AIC	HOGC	SC	BC
1.	D. Pharmacy	2022-2023	60	60				
2.	D. Pharmacy	2021-2022	60	64	51	7	1	1
3.	D. Pharmacy	2020-2021	60	60	46	13	0	1

- Number of applications received during last two years for admission under Management Quota and number admitted

11. Admission Procedure

- Calendar for admission against Management/vacant seats: **As per notification of HSTES**
 - Last date of request for applications. **As per the guidelines of HSTES**
 - Last date of submission of applications. **As per the guidelines of HSTES**
 - Dates for announcing final results. **Result declared by the HSBTE on 22 Aug 2024.**
 - Release of admission list (main list and waiting list shall be announced on the same day)
 - Date for acceptance by the candidate (time given shall in no case be less than 15 days)
 - Last date for closing of admission. **As per the guidelines of HSTES**
 - Starting of the Academic session. **As per academic colander issued by the HSBTE.**
 - The waiting list shall be activated only on the expiry of date of main list. **As per the announcement/declare by HSTES.**
 - The policy of refund of the fee, in case of withdrawal, shall be clearly notified. **As per rules and regulations of HSBTE/HSTES.**

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12. List of Applicants

- List of candidate whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats.

Students list is prepared as per %12th class basis.

13. Information of Infrastructure and Other Resources Available

- Number of Class Rooms and size of each : **02 (75 sqmtr.)**
- Number of Tutorial rooms and size of each : **02 (40 sqmtr.)**
- Number of Laboratories and size of each : **05 (75 sqmtr.)**
- Number of Drawing Halls with capacity of each : **NA**
- Number of Computer Centres with capacity of each: **01 (75 sqmtr.)**
- Central Examination Facility, Number of rooms and capacity of each **01 (132 sqmtr.)**
- Barrier Free Built Environment for disabled and elderly persons **-Yes**
- Occupancy Certificate **-Yes**
- Fire and Safety Certificate **-Yes**
- Hostel Facilities **-Yes**
- Library**
 - Number of Library books/ Titles/ Journals available (program-wise)
Books: 2750
Titles: 255
National Journals: 6
International Journals: 6
 - List of online National/ International Journals subscribed - **Delnet**
 - E- Library facilities.
Available
- Laboratory and Workshop**
 - List of Major Equipment/Facilities in each Laboratory/ Workshop
List attached as per Annexure-10
 - List of Experimental Setup in each Laboratory/ Workshop
List attached as per Annexure-10
- Computing Facilities**
 - Internet Bandwidth
32 Mbps
 - Number and configuration of System – 35 No's
 - Total number of system connected by LAN – 35 No's
 - Total number of system connected by WAN- 35 No's
 - Major software packages available -20
 - Special purpose facilities available. Yes
 - Innovation Cell .
 - Available** **Annexure -11**
 - Social Media Cell
 - Available** **Annexure -12**

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- **List of facilities available**

- Games and Sports Facilities

Available

- Extra-Curricular Activities

Annexure-13

Available

- Soft Skill Development Facilities

Available

- **Teaching Learning Process**

- Curricula and syllabus for each of the programmes as approved by the Board

PCI approved Syllabus

As per directed by HSBTE

- Academic Calendar of the Board

- Academic Time Table with the name of the Faculty members handling the Course

-Annexure -14

- Teaching Load of each Faculty

Annexure -15

- Internal Continuous Evaluation System and place **Available**

- Student's assessment of Faculty, System in place **Available**

- **Special Purpose**

- Software, all design tools in case
- Academic Calendar and frame work

14. Enrollment of students in the last 3 years

Sr.No.	Branch	Year	Sanctioned intake	No. of Students Admitted
1.	D. Pharmacy	2022-2023	60	60
2.	D. Pharmacy	2021-2022	60	64
3.	D. Pharmacy	2020-2021	60	60

15. List of Research Projects/ Consultancy Works

- Number of Projects carried out, funding agency, Grant received.
- Publications (if any) out of research in last three years out of masters projects
- Industry Linkage
- MoUs with Industries (minimum 3)

16. LoA and subsequent EoA till the current Academic Year

Annexure -16

17. Accounted audited statement for the last three years

Annexure -17

18. Best Practices adopted, if any

Our Institute works on student centric teaching and learning methodologies and ensures that students are well versed with practical application of theoretical knowledge.

Note: Suppression and/or misrepresentation of information shall invite appropriate penal action.

The Website shall be dynamically updated with regard to Mandatory Disclosures.

Signature of the Principal/ Head of the Institution

Principal
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Faridkot, Gurugram

Annexure-1

MEMBERS OF THE BOARD AND THEIR BRIEF BACKGROUND

NAME AND ADDRESS OF THE MEMBERS OF THE GOVERNING BODY AS PER THE COMPOSITION PRESCRIBED BY AICTE							
S. No	Name	Position	Qualification	Present Professional position/ Occupation	Telephone Numbers	E-mail	Address
01.	Sh. Ravinder Tokas	Chairman	B.Tech. LLB	Chairman	9873242424	ravi777@msn.com	A-73, Munirka Village, New Delhi-67
02.	Sh. Surjeet Singh	Member Secretary	Post Graduate	Business	9810269199	chairman@gitmgurgaon.com	A-73, Munirka Village, New Delhi-67
03.	Ch. Birkha Ram	Members	Matric	Business	9873242424	chairmanbses@gmail.com	A-73, Munirka Village, New Delhi-67
04.	Smt. Savitri Devi		12 th		9873242424	ravi777@msn.com	A-73, Munirka Village, New Delhi-67
05.	Smt. Sushila Devi		12 th		9873242424	ravi777@msn.com	A-73, Munirka Village, New Delhi-67
06.	Smt. Manju Tokas		Graduate		9873242424	ravi777@msn.com	A-73, Munirka Village, New Delhi-67
07.	AICTE Nominee			Applied for			
08.	State Govt. Nominee			Applied for			
09.	Sh. L. Raj Gopal		Post Graduate	Industrial	9873242424		
10.	Dr. Indira Raheja		Ph.D.	Principal	9818356925	principalggcp@gmail.com	GGCP, Farrukhnagar

Principal
Gurugram Global College of Pharmacy
Farrukh Nagar, Gurugram

Signature of the Principal/ Head of the Institution

Annexure-2



GURUGRAM GLOBAL COLLEGE OF PHARMACY GURUGRAM

Approved by AICTE, Govt. Of India & Pharmacy Council of India
Affiliated to Pt. B.D Sharma University of Health Science Rohtak
Affiliated to Haryana Board of Technical Education

MEMBERS OF THE ACADEMIC ADVISORY BODY

We are fully committed to providing our students with an exceptional education practical Experience. The rigor and integrity of our academic programs are guided by advisors vested in the field of education. Academic advisory board is composed of faculty and administrative experts in the field of education add provides counsel on the development of student.

Ser No	Name	Designation
1.	Sh. Ravinder Tokas	Chairman
2.	Sh.Surjeet Singh	Member Secretary
3.	Dr. Indira Raheja	Principal
4.	Dr. Richa Bajaj	HoD
5.	Sh. Sandeep Jain	Registrar

Principal
Gurugram Global College of Pharmacy
Farukh Nagar, Gurugram

Signature of the Principal/ Head of the Institution

Annexure-2



GURUGRAM GLOBAL COLLEGE OF PHARMACY GURUGRAM

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Affiliated to Haryana Board of Technical Education

BOARD MEETING AND ACADEMIC ADVISORY BODY PERFORMA

Ser No	Name of Institution
	Gurugram Global College of Pharmacy
1. Whether Academic advisory committee was constituted?	Yes/No
	Yes
2. Board of Meeting	Date of Formation
	05 Sep 2024
	No. of Members in the Meetings
	06 Members
	No. of board meeting
	Quarterly
	Frequency of meeting
	04 in a year
3. Academic advisory Body meeting	Date of Formation
	05 Sep 2024
	No. of Members
	05 Members
	No. of academic advisory Body Meeting
	Twice in a year
	Frequency of Meeting
	02

Principal
Gurugram Global College of Pharmacy
Farrukh Nagar, Gurugram

Signature of the Principal/ Head of the Institution

Annexure-3



GURUGRAM GLOBAL COLLEGE OF PHARMACY GURUGRAM

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Affiliated to Pt. B.D Sharma University of Health Science Rohtak
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ANTI RAGGING COMMITTEE

Anti Ragging Committee for Gurugram Global College of Pharmacy was constituted via meeting on 6th May 2024 between management and the faculty for the academic session 2024-2025.

Under UGC guidelines committee was constituted by Dr. Indira Raheja, Principal, GGCP, Gurugram. Details of the committee are as under:-

S. No	Designation	Name	Mobile No.	Email
1.	Principal	Dr. Indira Raheja	9818356925	principalggcp@gmail.com
2.	Representative of Management	Ms. Aruna Yadav	8053980002	arunayadav098@gmail.com
3.	Faculty	Dr. Richa Bajaj	9911871487	richabajaj@gmail.com
4.	Faculty	Ms. Priti Choudhary	8168914207	pritipanghan97@gmail.com
5.	Administrative officer	Mr. Sandeep Jain	9812636601	
6.	Non Teaching Staff	Mr. Vishal	9728818014	Vishalgoyalvg1988@gmail.com

Principal
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Farukh Nagar, Gurugram

Signature of the Principal/ Head of the Institution

Annexure-4



GURUGRAM GLOBAL COLLEGE OF PHARMACY GURUGRAM

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Affiliated to Haryana Board of Technical Education

EASTABLISHMENT O ONLINE GRIEVANCE REDRESSALMECHANISM

Principal
Gurugram Global College of Pharmacy
Farrukh Nagar, Gurugram
Signature of the Principal/ Head of the Institution



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Affiliated to Haryana Board of Technical Education

EASTABLISHMENT GRIEVANCE REDRESSAL COMMITTEE

Grievance Redressal Committee for **Gurugram Global College of Pharmacy** was constituted via meeting on 17th May 2024, between Management and Staff for the academic session 2024-25.

Under UGC guidelines committee was constituted by Dr. Indira Raheja, Principal, GGCP, Gurugram. Details of the committee members are as under:-

S.N	Designation	Name	Mobile no.
1	Ombudsman/Principal	Dr .Indira Raheja, (Principal)	9818356925
2	Faculty Members	Dr. Richa Bajaj, HoD	9911871487
3	Faculty Members	Ms.Mahima, Lecturer	9991998513
4	Faculty Members	Mr.Rohit Janghu, Lecturer	8130043215
5	Administrative Officer	Mr. Sandeep Jain	9812636601
6	Non-Teaching Staff	Mr. Vishal Goyal, Lab Tech	9728818014


 Gurugram Global College of Pharmacy
 Farukh Nagar, Gurugram
 Signature of the Principal/ Head of the Institution




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ESTABLISHMENT OF GRIEVANCE REDRESSAL COMMITTEE IN THE INSTITUTION AND APPOINTMENT OF OMBUDSMAN BY THE UNIVERSITY

Sh. Sandeep Jain, Administrative officer has been appointed as a OMBUDSMAN by the Institute to establishment of grievance redressal committee in the institution for the academic session 2024-2025.


Principal
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Panchsheel Nagar, Gurugram



GURUGRAM GLOBAL COLLEGE OF PHARMACY GURUGRAM

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INTERNAL COMPLAINTS COMMITTEE (ICC)

Internal Complaints Committee for **Gurugram Global College of Pharmacy** was constituted as per the guidelines via meeting on 1st September 2021, between Management and Staff for the academic session 2024-25 highlighting measures for ensuring safety of women and programmes for gender sensitization in campus. Details of the members are as under:-

S.N	Designation	Name	Mobile no.	Email
1	Convener	Dr .Indira Raheja (Principal)	9818356925	indu.raheja@gmail.com
2	Co-Convener	Ms. Aruna Yadav	8053980002	Arunayadav098@gmail.com
3	Co-Convener	Dr. Richa Bajaj	9911871487	richasaibajaj@gmail.com
4	Co-Convener	Mr. Rohit Janghu	8130043215	
5	Co-Convener	Mr.Pranav Bhati	9821578090	

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Farukh Nagar, Gurugram

Signature of the Principal/ Head of the Institution



GURUGRAM GLOBAL COLLEGE OF PHARMACY GURUGRAM

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Affiliated to Haryana Board of Technical Education

ESTABLISHMENT OF COMMITTEE FOR SC/ST

The SC/ST Cell (As per the Scheduled Castes and she Scheduled Tribes (Prevention of Atrocities) Act, 1989, No.33 of 1989 dated 11 Sep 1989. In the Gurugram Global College of Pharmacy has been set up. Temporary office allotted in placement office. The following are the members of SC/ST Cell.

S.N	Designation	Name	Mobile no.	Email
1	Convener	Dr .Indira Raheja (Principal)	9818356925	indu.raheja@gmail.com
2	Co-Convener	Ms. Aruna Yadav	8053980002	Arunayadav098@gmail.com
3	Co-Convener	Dr. Richa Bajaj	9911871487	richasaibajaj@gmail.com
4	Co-Convener	Mr. Rohit Janghu	8130043215	

The students of Gurugram Global College of Pharmacy may contact any of the above for any relevant query. Compliant may be lodged of case discrimination by SC/ST students to in charge Cell.

AIM AND OBJECTIVES OF SC/ST CELL

- ◇ To improve the academic skills and linguistic proficiency of students in various subject.
- ◇ To raise their level of comprehension of basic subjects to provides a stronger foundation for further academic work.
- ◇ To strengthen their knowledge and attitude in such subjects where quantitative & qualitative techniques and laboratory activities are involve, so that the necessary guidance and training provides under the programmed may enable the students to come up to level necessary pursuing higher studies efficiently reduce their failure and dropout rate.
- ◇ To provide career guidance and psychological counseling for capacity building to those who are in need of such counseling.

Signature of the Principal/ Head of the Institution

Principal
Gurugram Global College of Pharmacy
Gurugram



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INTERNAL QUALITY ASSURANCE CELL

Internal Complaints Committee for 'Gurugram Global College of Pharmacy' was constituted as per the guidelines via meeting on 4th September 2021, between Management and Staff for the academic session 2024-25. The agenda of the meeting in fact, is conceived as a mechanism to build and ensure a quality culture at the institutional level. The IQAC is meant for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the colleges that adheres to strict quality assurance, through proper testing measures.

S.N	Designation	Name	Mobile no.	Email
1	Convener	Dr. Indira Raheja (Principal)	9818356925	indu.raheja@gmail.com
2	Co-Convener	Ms. Aruna Yadav	8053980002	Arunayadav098@gmail.com
3	Co-Convener	Dr. Richa Bajaj	9911871487	richasaibajaj@gmail.com
4	Co-Convener	Mr. Rohit Janghu	8130043215	

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ESTABLISHMENT OF PLACEMENT CELL

Establishment of placement cell for **Gurugram Global College of Pharmacy** was constituted via meeting on 27 Sep 2024, between Management and Staff for the academic session 2024-25.

Under UGC guidelines committee was constituted by Dr. Indira Raheja, Principal, GGCP, Gurugram. Details of the committee/placement members are as under:-

S.N	Designation	Name	Mobile no.	Email
1	Convener	Dr .Indira Raheja (Principal)	9818356925	indu.raheja@gmail.com
2	Co-Convener	Ms. Aruna Yadav	8053980002	Arunayadav098@gmail.com
3	Co-Convener	Dr. Richa Bajaj	9911871487	richasaibajaj@gmail.com
4	Co-Convener	Mr. Sandeep Jain	9812636601	

The Institute has fully fledged Training Placement Cell in the Campus which aims at providing 100% placement to our students. The quality of placement is improving day by day to placement the students in industries as well as pharma company.

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GURUGRAM GLOBAL COLLEGE OF PHARMACY GURUGRAM

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EQUIPMENT AND APPARATUS

(Department wise List of Minimum equipments required for D. Pharma)

PHARMACEUTICS

Sr. No.	Name	Minimum required Nos.	Available Nos.	Working Yes/No	Remarks
1.	Continuous Hot Extraction Equipment	05	05	Yes	
2.	Conical Percolator	05	05	Yes	
3.	Tincture Press	01	01	Yes	
4.	Hand Grinding Mill	01	01	Yes	
5.	Disintegrator	01	01	Yes	
6.	Ball mill	01	01	Yes	
7.	Hand operated Tablet machine	01	01	Yes	
8.	Tablet Coating Pan unit with hot air blower laboratory size	01	01	Yes	
9.	Polishing pan laboratory size	01	01	Yes	
10.	Monsanto's hardness tester	01	01	Yes	
11.	Pfizer type hardness tester	01	01	Yes	
12.	Tablet disintegration test apparatus IP	01	01	Yes	
13.	Tablet dissolution test apparatus IP	01	01	Yes	
14.	Granulating sieve set	10	10	Yes	
15.	Tablet counter – small size	05	05	Yes	
16.	Friability tester	01	01	Yes	
17.	Collapsible tube – Filling and sealing equipment	01	01	Yes	
18.	Capsule filling machine – Lab size	01	01	Yes	
19.	Digital balance	01	01	Yes	
20.	Distillation unit for distilled water	02	02	Yes	
21.	Deionisation unit	01	01	Yes	
22.	Glass distillation unit for water for injection	01	01	Yes	
23.	Ampoule washing machine	01	01	Yes	
24.	Ampoule filling and sealing machine	01	01	Yes	
25.	Sintered glass filters for bacterial proof filtration (four different grades)	Adequate	Adequate	Yes	
26.	Millipore filter (3 grades)	Adequate	Adequate	Yes	
27.	Autoclave	01	01	Yes	
28.	Hot air sterilizer	01	01	Yes	
29.	Incubator	01	01	Yes	
30.	Aseptic cabinet	01	01	Yes	
31.	Ampoule clarity test equipment	01	01	Yes	
32.	Blender	01	01	Yes	

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33.	Sieves set (Pharmacopoeial standard)	02	02	Yes	
34.	Lab Centrifuge	01	01	Yes	
35.	Ointment slab	Adequate	Adequate	Yes	
36.	Ointment spatula	Adequate	Adequate	Yes	
37.	Pestle and mortar porcelain	Adequate	Adequate	Yes	
38.	Pestle and mortar glass	Adequate	Adequate	Yes	
39.	Suppository moulds of three sizes	Adequate	Adequate	Yes	
40.	Refrigerator	01	01	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

PHARMACEUTICAL CHEMISTRY

Sr. No.	Name	Minimum required Nos.	Available Nos.	Working Yes/No	Remarks
1.	Refractometer	01	01	Yes	
2.	Polarimeter	01	01	Yes	
3.	Photoelectric colorimeter	01	01	Yes	
4.	pH meter	01	01	Yes	
5.	Atomic model set	01	01	Yes	
6.	Electronic balance	01	01	Yes	
7.	Periodic table chart	Adequate	Adequate	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

PHYSIOLOGY AND PHARMACOLOGY LABORATORY

Sr. No.	Name	Minimum required Nos.	Available Nos.	Working Yes/No	Remarks
1.	Haemoglobinometer	20	20	Yes	
2.	Haemocytometer	10	10	Yes	
3.	Student's organ bath	01	01	Yes	
4.	Sherington's rotating drum	01	01	Yes	
5.	Frog board	Adequate	Adequate	Yes	
6.	Tray (dissecting)	Adequate	Adequate	Yes	
7.	Frontal writing lever	Adequate	Adequate	Yes	
8.	Aeration tube	Adequate	Adequate	Yes	
9.	Telethermometer	01	01	Yes	
10.	Pole climbing apparatus	01	01	Yes	
11.	Histamine chamber	01	01	Yes	
12.	Simple lever	Adequate	Adequate	Yes	
13.	Staring heart lever	Adequate	Adequate	Yes	
14.	Aerator	Adequate	Adequate	Yes	
15.	Histological Slides	Adequate	Adequate	Yes	
16.	Sphygmomanometer (B.P. apparatus)	05	05	Yes	
17.	Stethoscope	05	05	Yes	

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18.	First aid equipment	Adequate	Adequate	Yes	
19.	Contraceptive device	Adequate	Adequate	Yes	
20.	Dissecting (surgical) instruments	Adequate	Adequate	Yes	
21.	Balance for weighing small Animals	01	01	Yes	
22.	Kymograph paper	Adequate	Adequate	Yes	
23.	Actophotometer	01	01	Yes	
24.	Analgesiometer	01	01	Yes	
25.	Thermometer	Adequate	Adequate	Yes	
26.	Plastic animal cage	Adequate	Adequate	Yes	
27.	Double unit organ bath with thermostat	01	01	Yes	
28.	Refrigerator	01	01	Yes	
29.	Single pan balance	01	01	Yes	
30.	Charts	Adequate	Adequate	Yes	
31.	Human skeleton	01	01	Yes	
32.	Anatomical specimen (Heart, brain, eye, ear, reproductive system etc.,)	01 set	01 set	Yes	
33.	Electro-convulsimeter	01	01	Yes	
34.	Stop watch	Adequate	Adequate	Yes	
35.	Clamp, boss heads, screw clips	Adequate	Adequate	Yes	
36.	Syme's Cannula	Adequate	Adequate	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

PHARMCOGNOSY LABORATORY

Sr. No.	Name	Minimum required Nos.	Available Nos.	Working Yes/No	Remarks
1.	Projection Microscope	01	01	Yes	
2.	Charts (different types)	Adequate	Adequate	Yes	
3.	Models (different types)	Adequate	Adequate	Yes	
4.	Permanent Slides	Adequate	Adequate	Yes	
5.	Slides and Cover Slips	Adequate	Adequate	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

PHARMACY PRACTICE LABORATORY

Sr. No.	Name	Minimum required Nos.	Available Nos.	Working Yes/No	Remarks
1.	Colorimeter	02	02	Yes	
2.	Microscope	Adequate	Adequate	Yes	
3.	Permanent slides (skin, kidney, pancreas, smooth muscle, liver etc.,)	Adequate	Adequate	Yes	
4.	Watch glass	Adequate	Adequate	Yes	
5.	Centrifuge	01	01	Yes	
6.	Biochemical reagents for analysis of normal and pathological constituents	Adequate	Adequate	Yes	

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	in urine and blood facilities				
7.	Filtration equipment	02	02	Yes	
8.	Filling Machine	01	01	Yes	
9.	Sealing Machine	01	01	Yes	
10.	Autoclave sterilizer	01	01	Yes	
11.	Membrane filter	01 unit	01 unit	Yes	
12.	Sintered glass funnel with complete filtering assemble	Adequate	Adequate	Yes	
13.	Small disposable membrane filter for IV admixture filtration	Adequate	Adequate	Yes	
14.	Laminar air flow bench	01	01	Yes	
15.	Vacuum pump	01	01	Yes	
16.	Oven	01	01	Yes	
17.	Surgical dressing	Adequate	Adequate	Yes	
18.	Incubator	01	01	Yes	
19.	PH meter	01	01	Yes	
20.	Disintegration test apparatus	01	01	Yes	
21.	Hardness tester	01	01	Yes	
22.	Centrifuge	01	01	Yes	
23.	Magnetic stirrer	01	01	Yes	
24.	Thermostatic bath	01	01	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

MUSEUM: Every Institution shall maintain a museum of crude drugs, herbarium sheets, botanical specimens of the drugs, and plants, mentioned in the course in addition the following are recommended.

Sr. No.	Requirement Prescribed by PCI	Available/Not Available	Remarks
1.	Colored slides of medicine plants.	Available	
2.	Display of popular patent medicines, and	Available	
3.	Containers of common usage in medicines.	Available	

MACHINE ROOM

Sr. No.	Name	Minimum required Nos.	Available Nos.	Working Yes/No	Remarks
1.	Capsule filling machine	1	1	Yes	
2.	Automated Single Station Tablet punching machine	1	1	Yes	
3.	Tablet disintegration test apparatus IP (Digital Single/Double unit)	1	1	Yes	
4.	Monsanto's hardness tester	2	2	Yes	
5.	Pfizer type hardness tester	2	2	Yes	
6.	Friability test apparatus (Digital Single/Double unit)	1	1	Yes	
7.	Sieve shaker with sieve set	1	1	Yes	
8.	Ointment filling machine	1	1	Yes	

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9.	All-purpose equipment with all accessories	1	1	Yes	
10.	Bottle washing Machine	1	1	Yes	
11.	Bottle Sealing Machine	1	1	Yes	
12.	Liquid Filling Machine	1	1	Yes	
13.	Ampoule washing machine	1	1	Yes	
14.	Ampoule filling and sealing machine (Jet Burner)	1	1	Yes	
15.	Clarity test apparatus	1	1	Yes	
16.	Collapsible tube – Filling and Sealing	1	1	Yes	
17.	Liquid Mixer	1	1	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

HOSPITAL AND CLINICAL PHARMACY LAB

Sr. No.	Name	Minimum required Nos.	Available Nos.	Working Yes/No	Remarks
1.	Orthopaedical & Surgical Aids such as knee cap, LS belts, abdominal belt, walker, walking sticks, etc	Adequate Number	Adequate Number	Yes	
2.	Different Types of bandages such as sterile gauze, cotton, crepe bandages, roll bandage etc	Adequate Number	Adequate Number	Yes	
3.	Mannequins for CPR-1 (with indication Signals)	2	2	Yes	
4.	Mannequins for injection IV Arm	2	2	Yes	
5.	Variety of Needles	20	20	Yes	
6.	Variety of Syringes	20	20	Yes	
7.	Variety of catheters	5	5	Yes	
8.	IV set	20	20	Yes	
9.	Urine Bag	2	2	Yes	
10.	RYLE's tube	2	2	Yes	
11.	Urine pots	2	2	Yes	
12.	Colostomy bags	2	2	Yes	
13.	Oxygen masks	10	10	Yes	
14.	Inventory Software for Retail Pharmacy	1	1	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

MODEL PHARMACY

Sr. No.	Name	Minimum required Nos.	Available Nos.	Working Yes/No	Remarks
1.	<ul style="list-style-type: none"> Empty cartons of variety medicines (across variety dosage forms) Various name plates indicating different parts of Pharmacy, Proper arrangement of medicines, shelves, racks, drawers Box/area for expiry medicines, 	Adequate	Available	Yes	
			Available	Yes	
			Available	Yes	
			Available	Yes	

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<ul style="list-style-type: none"> • Display windows, shelves • Computer • Refrigerator • Designated patient counselling area, • Patient Information .Leaflets/Cards • Patient waiting area, • Drug Information books • Health information display, • Various devices for screening services (B.P. monitor, glucometer etc) • Height and body weight chart • Dummy devices (eg. Inhalers) • Display of pharmacist registration, license and other licenses • Display of name of owner • Inspection book, • Lock and key arrangement for Schedule X and NDPS medicines, • Bill book (dummy), Computer stationary for bill printing 		Available	Yes	
		Available	Yes	
		Available	Yes	
		Available	Yes	
		Available	Yes	
		Available	Yes	
		Available	Yes	
		Available	Yes	
		Available	Yes	
		Available	Yes	
		Available	Yes	
		Available	Yes	
		Available	Yes	
		Available	Yes	
		Available	Yes	
		Available	Yes	


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 Farrukh Nagar, Gurugram
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Annexure-11



GURUGRAM GLOBAL COLLEGE OF PHARMACY GURUGRAM

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INNOVATION CELL

Innovation cell for **Gurugram Global College of Pharmacy** was constituted as per the guidelines via meeting on 12th August 2024 between Principal and the staff members for the academic session 2024-2025. Objective of the cell were:

1. To motivate students to bring out their hidden talents in various disciplines of Pharmacy.
2. To provide a platform to realize and believe in themselves.
3. To empower students to become young entrepreneurs.
4. To create an innovative environment for the students to discover, develop, deploy and express their skills and talents.

Details of the committee members are as under:

S. No.	Designation	Name	Mobile No.
1	Convener	Dr. Indira Raheja	9818356925
2	Co-convener	Dr. Richa Bajaj	9911871487
3	Co-convener	Ms. Mahima	9991998513
4	Co-convener	Ms. Priti Choudhary	8168914207

Principal
Gurugram Global College of Pharmacy
Farukh Nagar, Gurugram

Signature of the Principal/ Head of the Institution

Annexure-12



GURUGRAM GLOBAL COLLEGE OF PHARMACY GURUGRAM

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SOCIAL MEDIA CELL

Social media cell for **Gurugram Global College of Pharmacy** was constituted as per the guidelines via meeting on 12th August 2024 between Principal and the staff members for the academic session 2024-2025. Details of the committee members are as under:

S. No.	Designation	Name	Mobile No.
1	Convener	Dr. Indira Raheja	9818356925
2	Co-convener	Dr. Richa Bajaj	9911871487
3	Co-convener	Ms. Mahima	9991998513
4	Co-convener	Ms. Priti Choudhary	8168914207

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Farukh Nagar, Gurugram

Annexure-13



GURUGRAM GLOBAL COLLEGE OF PHARMACY GURUGRAM

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EXTRA CURRICULAR ACTIVITIES

This is to certify that Extra-Curricular Activities for **Gurugram Global College of Pharmacy** were conducted time to time. The details of committee members are as under:

S. No.	Designation	Name
1	Activity coordinator	Dr. Kanchan Bala
2	Coordinator	Ms. Namita
3	Coordinator	Ms. Chanchal
4	Coordinator	Ms. Priti Choudhary

Principal
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Farrukh Nagar, Gurugram
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SOFT SKILL DEVELOPMENT FACILITIES

This is to certify that soft skill development for the session 2024-2025 Gurugram **Global College of Pharmacy** were conducted time to time. The details of committee members are as under:

S. No.	Designation	Name
1	Guest Faculty	Ms. Sonia Taneja
2	Coordinator	Ms. Priti Choudhary

Principal
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Gurugram, Gurugram

Signature of the Principal/ Head of the Institution



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DECLARATION REGARDING GAMES AND SPORTS FACILITIES

This is to certify that Sports Facilities available i.e Indoor and Outdoor games in our Institute/College Campus.

Principal
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TEACHING LOAD OF EACH FACULTY

Workload of faculty members for D. Pharm

Sl No	Name of the Faculty	Subjects taught	D. Pharm				Total work load	Remarks
			I D. Ph		II D. Ph			
			Th	Pr	Th	Pr		
1.	Dr. Indira Raheja	Jurisprudence	-	-	4	-	4	
2.	Dr. Richa Bajaj	Bio Chemistry Social Pharmacy	4	8	4	8	24	
3.	Ms. Priti Choudhary	Pharmaceutics Community Pharmacy	4	8	4	8	24	
4.	Ms. Mahima	Pharmaceutical Chemistry Pharmacotherapeutic s	4	8	4	8	24	
5.	Mr. Pranav Bhati	Pharmacology H.A.P	4	8	4	8	24	
6.	Mr. Rohit Janghu	Pharma Cogonosy H.C.P	4	8	4	8	24	

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