



**GURUGRAM GLOBAL
COLLEGE OF PHARMACY
GURUGRAM**

Approved by AICTE, Govt. Of India & Pharmacy Council of India
Affiliated to Pt. B D Sharma University of Health Sciences Rohtak
Affiliated to Haryana Board of Technical Education

5 KM Milestone, Kheda Khurampur, Farrukhnagar, Gurugram-122506 (Haryana)
Tel. 7027008102/103/104, E-mail: ggcpgurugram@gmail.com, Website: www.ggcp.co.in

Ref: GGCP/Office/2018-19/ DM/05

Date: 12/08/2018

Notice

Notice of Department Meeting - Commencement of Next Semester

It is for the information that a departmental meeting has been scheduled as we prepare for the start of the upcoming semester and it is imperative that we come together to discuss important matters to ensure a smooth transition into the new academic term. It is compulsory for all faculty members to attend the meeting.


Date: 03 August, 2018

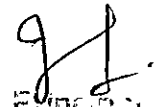
Time: 11.00 A.M.

Location: Principal Office, GGCP

Agenda:

1. To plan for Academic Calendar (2018-19)
2. Updates on Curriculum and Course Content
3. Discussion on Faculty Load & Timetable as per PCI
4. Reminders Regarding Departmental Responsibilities
5. Formation of Anti ragging committee, anti ragging squad for effective functioning in department.
6. Any Other Relevant Matters


Prof. (Dr.) Indira Raheja
Principal, Gurugram Global College of Pharmacy,
Farrukhnagar, Gurugram


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Gurugram Global College of Pharmacy,
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Notice

Ref: GGCP/Office/2018-19/ DM/02

Dated: 03/08/2018

Minutes of Departmental Meeting (2018-19)

Opening:

The meeting for commencement of next semester of management department was duly called and held on 03 August, 2018 at Principal office commencing at 11.10 A.M.

Present were:

1. Dr. Indira Raheja (Principal)
2. Ms. Manisha (HOD, B.Pharma)
3. Ms. Himani (HOD, D.Pharma)
4. Ms. Doli Das (AP)
5. Ms. Anuradha (AP)
6. Ms. Mani (AP)

Agenda:

1. Introduction and Welcome:

The meeting commenced with a brief overview of the agenda by Dr. Indira Raheja

2. Review of Previous Semester:

Faculty members provided insights into the strengths and weaknesses of the previous semester.

Challenges faced were discussed, and resolutions were proposed.

3. Upcoming Semester Plans:

Academic Calendar for session (2018-19) was planed and detailed discussion on the courses and modules for the next semester.

4. Discussion on Faculty Load & Timetable as per PCI

As per PCI, the faculty load and time table was decided.

5. Faculty Assignments:

Responsibilities and duties for the upcoming semester were distributed among faculty and staff.



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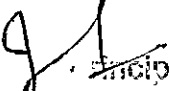
Additional support or resources needed were identified and addressed.


Updates were provided for the course files.

6. Formation of Anti ragging committee, anti-ragging squad for effective functioning in department.

The committees were formed accordingly and will be approved under Academic council committee.

The meeting concluded with a vote of thanks from Dr. Indira Raheja


Principal
Prof. (Dr.) Indira Raheja
Principal, Gurugram


Gurugram Global College of Pharmacy
Farrukh Nagar, Gurugram