



GURUGRAM GLOBAL COLLEGE OF PHARMACY

GURUGRAM

Approved by AICTE, Govt. Of India & Pharmacy Council of India
Affiliated to Pt. B.D Sharma University of Health Science Rohtak
Affiliated to Haryana Board of Technical Education

LIST OF POLICY



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Year 2022-2023



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Details of Scholarship

5.1.1 Percentage of students benefited by scholarships and free ships provided by the institution, government and non-government bodies 2022-2023

SCHOLARSHIPS PROVIDED BY GOVERNMENT AND THE INSTITUTE

NAME OF THE SCHEMES	NUMBER OF STUDENTS BENEFITED BY THE GOVERNMENT'S SCHEME AND AMOUNT		NUMBERS OF THE STUDENTS BENEFITED BY THE INSTITUTION'S SCHEME AND AMOUNT	
	Number of students	Amount	No. of students	Amount
Government scholarship	5	1,59,900		
Institutional scholarship			289	32,15,000
		TOTAL	294	33,74,900





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POLICY OF MERIT CUM MEANS BASED SCHOLARSHIP



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Details of Scholarship

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SCHOLARSHIPS PROVIDED BY GOVERNMENT AND THE INSTITUTE

NAME OF THE SCHEMES	NUMBER OF STUDENTS BENEFITED BY THE GOVERNMENT'S SCHEME AND AMOUNT		NUMBERS OF THE STUDENTS BENEFITED BY THE INSTITUTION'S SCHEME AND AMOUNT	
	Number of students	Amount	No. of students	Amount
Government scholarship	5	1,59,900		
Institutional scholarship			287	31,65,000
		TOTAL	292	33,24,900





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Details of scholarship

5.1.1 Percentage of students benefited by scholarships and free ships provided by the institution, government and non-government bodies 2021-2022

SCHOLARSHIP FROM GOVERNMENT ORGANISATION AND INSTITUTE

NAME OF THE SCHEMES	NUMBER OF STUDENTS BENEFITED BY THE GOVERNMENT'S SCHEME AND AMOUNT		NUMBERS OF THE STUDENTS BENEFITED BY THE INSTITUTION'S SCHEME AND AMOUNT	
	Number of students	Amount	No. of students	Amount
Government scholarship	9	266900		
Institutional scholarship			254	2695000
		TOTAL	263	2961900





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DETAIL OF SCHOLARSHIP

5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies 2020-2021

SCHOLARSHIP PROVIDED BY THE GOVERNMENT AND INSTITUTE

NAME OF THE SCHEMES	NUMBER OF STUDENTS BENEFITED BY THE GOVERNMENT'S SCHEME AND AMOUNT		NUMBERS OF THE STUDENTS BENEFITED BY THE INSTITUTION'S SCHEME AND AMOUNT	
	Number of students	Amount	No. of students	Amount
Government scholarship	3	75000		
Institutional scholarship			192	2050000
		TOTAL	195	2125000





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Details of Scholarship

5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies 2019-2020

NAME OF THE SCHEMES	NUMBER OF STUDENTS BENEFITED BY THE GOVERNMENT'S SCHEME AND AMOUNT		NUMBERS OF THE STUDENTS BENEFITED BY THE INSTITUTION'S SCHEME AND AMOUNT	
	Number of students	Amount	No. of students	Amount
Government scholarship	1	25000		
Institutional scholarship			107	1240000
		TOTAL	108	1265000





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Details of scholarship

5.1.1 Percentage of students benefited by scholarships and free ships provided by the institution, government and non-government bodies 2018-2019

NAME OF THE SCHEMES	NUMBER OF STUDENTS BENEFITED BY THE GOVERNMENT'S SCHEME AND AMOUNT		NUMBERS OF THE STUDENTS BENEFITED BY THE INSTITUTION'S SCHEME AND AMOUNT	
	Number of students	Amount	No. of students	Amount
Government scholarship	NIL			
Institutional scholarship			59	670000
			TOTAL	670000



**SCHEME OF 'MERIT CUM MEANS BASED SCHOLARSHIP' FOR
STUDENTS BELONGING TO THE MINORITY COMMUNITIES**

1. OBJECT

The objective of the Scheme is to provide financial assistance to the poor and meritorious students belonging to minority communities to enable them to pursue professional and technical courses.

2. SCOPE

These scholarships are available for studies in India only and will be awarded through State Government/UT Administration or an Agency designated by the State Government/UT Administration for this purpose.

3. NUMBER OF SCHOLARSHIP

During 12th Five Year Plan, 60000 fresh Scholarships will be awarded each financial year, besides renewals among the students of minority communities in States/UTs throughout the country based on the State/UT-wise population of these communities. The distribution of fresh scholarships based on 2001 census is as under:

State-wise distribution of scholarship among the students belonging to minority communities.

State/UT- wise & Community- wise distribution of Merit-cum-means based Scholarships for students belonging to the minority communities								
S. No.	States/UTs	Muslim	Christian	Sikh	Buddhist	Jain	Parsi	Total
1	Andhra Pradesh	2165	366	10	10	13	0	2564
2	Arunachal Pradesh	6	64	1	44	0	0	115
3	Assam	2553	306	7	16	7	0	2889
4	Bihar	4251	16	6	6	5	0	4284
5	Chhattisgarh	127	124	22	20	17	0	310
6	Goa	29	111	2	0	0	3	145
7	Gujarat	1423	88	14	6	163	3	1697
8	Haryana	379	8	363	2	18	0	770
9	Himachal Pradesh	37	2	22	24	0	0	85
10	Jammu & Kashmir	2105	6	64	35	1	0	2211
11	Jharkhand	1156	339	26	2	5	0	1528
12	Karnataka	2002	313	5	122	128	0	2570
13	Kerala	2436	1877	1	1	1	0	4316
14	Madhya Pradesh	1190	53	47	65	169	0	1524
15	Maharashtra	3180	328	67	1809	403	10	5797
16	Manipur	59	229	1	1	0	0	290
17	Meghalaya	31	505	1	1	0	0	538
18	Mizoram	3	239	0	22	0	0	264



19	Nagaland	11	555	0	0	1	0	567
20	Odisha	236	278	5	3	3	0	525
21	Punjab	118	91	4518	13	12	0	4752
22	Rajasthan	1483	23	254	3	202	0	1965
23	Sikkim	2	11	0	47	0	0	60
24	Tamil Nadu	1075	1173	3	2	26	0	2279
25	Tripura	79	32	0	31	0	0	142
26	Uttar Pradesh	9514	66	210	94	64	0	9948
27	Uttarakhand	314	8	66	4	3	0	395
28	West Bengal	6266	160	23	75	17	0	6541
29	Andaman & Nicobar	9	24	0	0	0	0	33
30	Chandigarh	11	2	45	0	2	0	60
31	Dadra & Nagar Haveli	2	2	0	0	0	0	4
32	Daman & Diu	4	1	0	0	0	1	6
33	Delhi	503	40	172	7	48	0	770
34	Lakshadweep	17	0	0	0	0	0	17
35	Puducherry	18	21	0	0	0	0	39
Total:		42794	7461	5955	2465	1308	17	60000

4. CONDITIONS FOR SCHOLARSHIP

- i) Financial assistance will be given to pursue graduate level or post graduate level technical and professional courses from a recognized institution. Course fee and Maintenance allowance will be credited/transferred directly into the bank account of selected students.
- ii) Students who get admission to a college to pursue technical/professional courses, on the basis of a competitive examination will be eligible for the scholarship.
- iii) Students who get admission in technical/professional courses without taking any competitive examination will also be eligible for scholarship. However, such students should have not less than 50% marks at higher secondary/graduation level. Selection of these students will be done strictly on merit basis.
- iv) Continuation of the scholarship in subsequent years will depend on successful completion of the course during the preceding year.
- v) A scholarship holder under this scheme will not avail any other scholarship/stipend for pursuing the course.
- vi) The annual income of the beneficiary/parent or guardian of beneficiary should not exceed Rs.2.50 lakh from all sources.



- vii) The Income Certificate would remain valid for One Year.
- viii) The State Department will advertise the Scheme every year and receive the applications online through the concerned institutions as per the timeline.
- ix) Aadhaar Number is also required for payment of scholarship.
- x) The concerned State Government/Union Territory Administration will be responsible for processing and scrutinizing the applications submitted by the students (as per the work flow opted) and send the proposal of eligible students online to this Ministry for sanction of the scholarships as per timelines.
- xi) The online proposal for release of fund from the State Department must be forwarded to and received in the Ministry as per the timeline fixed by this Ministry every year.
- xii) Fund for Administrative Expenses in subsequent year will be released after receipt of the Utilization Certificate for the fund released in the previous year.

5. EARMARKING

- i) 30% scholarship is earmarked for girls students of each minority community in a State/UT which is transferable to male students of that community in case of non-availability of female students in that community in the concerned State/UT. 30% is the floor and not the ceiling for eligible girl students.
- ii) If the physical target of scholarship for a particular minority community in a state/UT is not utilized, it will be distributed among the same minority community in other States/UTs strictly in accordance with merit and without disturbing the national ratio.
- iii) A student residing in a particular State/UT will be entitled for scholarship under the quota of that State/UT only irrespective of his/her place of study.
- iv) The number of scholarship has been fixed State/UT-wise on the basis of minority population of the States/UTs. Within the State-wise allocations, the applications from Listed Institutions will be exhausted first. The list of such Institutions is available on the website of this Ministry i.e. www.minorityaffairs.gov.in

6. EVALUATION

- i) The Scheme will be evaluated at regular intervals and the cost of the evaluation will be borne by the Ministry of Minority Affairs under the provision of the Scheme. A provision of 2% of the total budget will be made to meet the Administrative and Allied costs viz. expenditure on monitoring of the Scheme, impact study,



evaluation study, purchase of office equipments, engaging of contract employees, if necessary and other expenditure to run the Cell etc. This will be shared between the Ministry of Minority Affairs, Government of India and the State Governments/UT Administration.

7. MODIFICATION

- i) Minor modification in the Scheme with no financial implication may be made by the Competent Authority in the Ministry without seeking recourse to SFC/EFC/Cabinet. However, Ministry of Finance, Department of Expenditure would be consulted.

8. RATE OF SCHOLARSHIP

The rate of scholarship will be as under :

Sl.No.	Type of Financial Assistance	Rate for hostler	Rate for Day Scholar
1.	Maintenance Allowance (For 10 months only)	Rs.10,000/-per annum (Rs.1000 p.m.)	Rs.5,000/- per annum. (Rs.500 p.m.)
2.	Course Fee*	Rs.20,000/- per annum or Actual whichever is less	Rs.20,000/- per annum or Actual whichever is less
Total		Rs.30,000/-	Rs.25,000/-

* Full Course Fee will be reimbursed for the listed institutions.

9. PAYMENT

- i) The scholarship amount i.e. Course fee and Maintenance allowance would be credited/transferred directly into the bank account of selected students.
- ii) Scholarship will not be paid for the period of internship/housemanship in the M.B.B.S. course or for a practical training in other course if the student is in receipt of some remuneration during the internship period or some allowance/stipend during the practical training in other course.



10. OTHER CONDITIONS FOR THE AWARD

- i) The scholarship is dependent on the satisfactory progress and conduct of the scholar. If it is reported by the Head of the Institution at any time that a scholar has by reasons of his/her own act of default failed to make satisfactory progress or has been guilty of misconduct such as resorting to or participating in strikes, irregularity in attendance without the permission of the authorities concerned etc., the authority sanctioning the scholarship may either cancel the scholarship or stop or withhold further payment for such period as it may think fit.
- ii) If a student is found to have obtained a scholarship by false statement, his/her scholarship will be cancelled forthwith and the amount of the scholarship paid will be recovered, at the discretion of the concerned State Government. The student concerned will be blacklisted and debarred for scholarship in any scheme forever.
- iii) A scholarship awarded may be cancelled if the scholar changes the subject of the course of study or changes the Institution of study, without prior approval of the State Government/UT Administration. The Head of the Institution shall report such cases to this Ministry.
- iv) A scholar is liable to refund the scholarship amount, if during the course of the year, the studies for which the scholarship has been awarded, is discontinued or change in the subject of study.
- v) The regulations under the scheme can be changed at anytime at the discretion of the Government of India.
- vi) The list of Graduate Degree level and Post Graduate level technical and professional courses under Merit cum Means based Scholarship scheme is available on the website of this Ministry i.e. www.minorityaffairs.gov.in

11. PROCEDURE FOR APPLYING

- (i) The scheme is implemented through National Scholarship Portal (NSP). It is mandatory for all students to apply online on the website of this Ministry i.e. www.scholarships.gov.in.
- (ii) The list of documents to be scanned & uploaded for both Fresh and Renewal Scholarships as under:
 - a) Student Photo. (Mandatory)
 - b) Institution Verification Form. (Mandatory)
 - c) Self declaration of Income Certificate by the student. (Mandatory)
 - d) Self declaration of community by the student. (Mandatory)
 - e) In case of Fresh: Self Attested Certificate of 'Previous Academic Mark sheet' as filled in Form. (Mandatory)
 - f) In case of Renewal: Self-Attested Certificate of Previous Year Marksheet as filled in the Form. (Mandatory)
 - g) Fee Receipt of current course year. (Mandatory)
 - h) Proof of Bank Account in the name of Student. (Mandatory)



- i) Aadhaar Card (optional)
- j) Residential Certificate. (Mandatory)

12. FUNDING PATTERN OF THE SCHEME

100% Central Assistance will be given.





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POLICY OF POST METRIC SCHOLARSHIP



Government Of India

GUIDELINES
POST MATRIC SCHOLARSHIPS
TO THE STUDENTS BELONGING TO
SCHEDULED CASTES
FOR STUDIES IN INDIA
(2020-2021 to 2025-26)

GOVERNMENT OF INDIA
MINISTRY OF SOCIAL JUSTICE &
EMPOWERMENT
Department of Social Justice & Empowerment
(March, 2021)

SCHEME OF POST MATRIC SCHOLARSHIPS
TO THE STUDENTS BELONGING TO SCHEDULED CASTES FOR

Post Matric Scholarship for SCs: Scheme Guidelines

STUDIES IN INDIA (PMS-SC)
(With effect from 2020-2021)

1. Objective

1.1 The objective of the scheme is to appreciably increase the Gross Enrolment Ratio of SC students in higher education with a focus on those from the poorest households, by providing financial assistance at post-matriculation or post-secondary stage to enable them to complete their education.

2. Scope

2.1 These scholarships are available for studies in India only and the awardees are selected by the State Government/Union Territory to which the applicant actually belongs (i.e. the State/UT in which permanently settled or domiciled, as per the terms of domicile decided by the State).

2.2 This is applicable to all the students who are currently beneficiaries of the scheme as well as fresh admissions.

3. Definitions

a) "**Group 1: Degree and Post Graduate level professional courses**" shall mean: all Professional courses in Medicine, Engineering, Technology, Planning, Architecture, Design, Fashion Technology, Agriculture, Veterinary & Allied Sciences, Management, Business Finance /Administration, Computer Science/ Applications (ii) Post Graduate Diploma courses in various branches of Management & Medicine(iii) C.A./I.C.W.A./C.S./I.C.F.A. etc. (iv) M.Phil., Ph.D. and Post-Doctoral Programmes (D.Lit., D.Sc. etc.) of Group I, Group II and Group III courses.(v) L.L.B, Integrated L.L.B, L.L.M

b) "**Group 2: Other Professional Courses leading to Degree, Diploma, Certificate**" shall mean all Professional Courses leading to Degree, M Ed. / M. Pharma., Diploma, Certificate in areas like Pharmacy (B Pharma.), Nursing(B Nursing), BFS, other para-medical branches like rehabilitation, diagnostics etc., Mass Communication, Hotel Management & Catering, Travel/Tourism/Hospitality Management, Interior Decoration, Nutrition & Dietetics, Commercial Art, Financial Services (e.g. Banking, Insurance, Taxation etc.) for which entrance qualification is minimum Sr. Secondary (10+2) and



Post Matric Scholarship for SCs: Scheme Guidelines

Vocational stream, ITI courses and Polytechnic where entrance qualification is Class XII or above.

- c) "**Group 3: Graduate and Post Graduate course**" shall mean: courses not covered under Group 1 & Group 2 e.g. B.A / B.Sc. / B.Com etc. M.A/ M. Sc./ M.Com etc.
- d) "**Group 4: All post-matriculation (Post Class X level) non-degree courses**" shall mean: All post-matriculation level non-degree courses for which entrance qualification is High School (Class X), e.g. Senior secondary certificate (class XI and XII); both general and vocational stream, ITI courses, 3 year diploma courses in Polytechnics, etc.

Note: The list of courses in various groups is indicative and States/UTs may add courses as per laid down standard in the State/UT.

- e) "**Compulsory non-refundable fees**" shall mean: fee payable for enrolment/registration, tuition, games, Union, Library, Magazine, Medical Examination and such other fees compulsorily payable by the scholar to the institution or University/ Board, but does not include Refundable deposits like caution money, security deposit will, however, be excluded.
- f) "**Demand**" for a year indicates the total fund requirement for release of scholarship to all eligible students under the scheme as per the entitlements for that **particular year**.
- g) "**Freeship Card**" shall mean: A card issued by the State Govt./UT Administration that entitles a student eligible for scholarship under this Scheme, to take admission in an institution, without pre-payment of tuition fee and hostel fee.

4. Eligibility of Educational Institutions

4.1 Only such educational Institutions which maintain the laid down academic standards shall be covered under the scheme. The following conditions regarding the courses offered, performance of the institution, Aadhaar based attendance system are also required to be adhered to by the Institutions/Universities/Colleges in order to be eligible under the scheme:

- i. Only Institutions/Colleges with the 'AISHE Code'/UDISE' Code' shall be eligible for the scholarship scheme. Based on the AISHE/UDISE-Code of the institution, all details of the institution such as - registration, affiliation and accreditation, courses being offered and number of seats approved for each course - will be pulled from the AISHE/UDISE server on to the scholarship portal automatically.



Post Matric Scholarship for SCs: Scheme Guidelines

- ii. All participating higher education institutions shall get NAAC/NBA accreditation before 2024, for continuation in the scheme from 2025-26 onwards.
- iii. The scholarship benefits shall be linked with Aadhaar based attendance system. Therefore, the college/institution will maintain Aadhaar based attendance on a daily basis and will submit attendance details on the portal.
- iv. The institutions will submit half-yearly self-audited reports to the State Governments in a prescribed format which shall be separately issued.
- v. The institutions should be willing to honour the FREESHIP CARD issued by the State/District Authority through the scholarship portal and admit the student without insisting on pre-payment of the college/tuition fee or hostel fee. This would be paid by the student on release of the scholarship amount by the Government as per the provisions of this scheme. In this regard, the State Governments will coordinate with the institutions located in their respective States.

4.2 Scholarships will be given for the study of all recognized post-matriculation or post-secondary courses (Intermediate/Senior Secondary, Diploma, long-term Vocational Training Certificate, Graduate, Post Graduate courses etc.) pursued in recognized Institutions/ Universities/ Colleges falling in any of the following 9 categories:

- i. Institutions of National Importance;
- ii. Central University/ State University/ Autonomous colleges recognized by UGC and Universities /Colleges recognized under section 2(f) of UGC Act;
- iii. Deemed Universities;
- iv. All Private Universities recognized by State/Centre;
- v. Private Professional Institutions affiliated to a recognized Central/State University and covered by a Fee Fixation Committee as mandated by Supreme Court;
- vi. Recognized schools/colleges for Classes XI and class XII;
- vii. Diploma granting Institutions as recognized by State/UT Governments;
- viii. Vocational Training Institutes affiliated to National Council of Vocational Training (NCVT);
- ix. Institutions affiliated/ approved by the appropriate bodies like NMC/AICTE etc. or any regulatory body established by State/UT/Centre.



Post Matric Scholarship for SCs: Scheme Guidelines

Provided that where a particular number of seats for a particular course have been recognized / authorized by the concerned regulatory authority, the scholarships shall be restricted to those numbers and courses.

5. Conditions of Eligibility of Students

- 5.1** The scholarships are open to Nationals of India only.
- 5.2** Only those candidates who belong to Scheduled Castes so specified in relation to the State/Union Territory to which the applicant actually belongs /domiciled as determined by the State/UT and who have passed the Matriculation or Higher Secondary or any higher examination of a recognized University or Board of Secondary Education will be eligible.
- 5.3** Scholarships will be paid to the students whose parents'/guardians' income from all sources does not exceed Rs. 2,50,000/- (Rupees Two lakh Fifty thousand only) during the last Financial Year. Income certificate is required to be taken once only i.e. at the time of admission only to courses which are continuing for more than one year. The income certificate shall be issued by the Authority as decided by the State Government.
- 5.4** The ceiling on age limit for admission as regular student in different classes should be decided by concerned Institutions.
- 5.5** Candidates who, after passing one stage of education are studying in the same stage of education in a different subject e.g. Intermediate Science after Intermediate Arts or B.Com after B.A. or M.A in one subject after M.A in other subjects will not be eligible.
- 5.6** Students, who pursue their studies through correspondence/online courses, are also eligible. The term correspondence includes distant and continuous education for courses in Central/ State Universities only. Non-refundable fees shall be paid and no academic allowance will be paid.
- 5.7** All the children of any parent/guardian will be entitled to receive benefits of the scheme.
- 5.8** A scholarship holder under this scheme will not hold any other scholarship/stipend. If awarded any other scholarship/stipend, the student can exercise his/her option for either of the two scholarships/stipends, whichever is more beneficial to him/her, and should inform the awarding authority through the Head of the Institution about the option made. No scholarship will be paid to the students under this scheme from the date he/she accepts another scholarship/stipend. The student can however, accept free lodging or a grant or ad-hoc monetary help from the State Government or any other source for the purchase of



Post Matric Scholarship for SCs: Scheme Guidelines

books, equipment or for meeting the expenses on board and lodging in addition to the scholarship amount paid under this scheme.

5.9 All seats filled through arbitrary and non-transparent processes (including management quota, NRI quota, spot admissions etc.) without following the merit criteria as decided by the State Government are not eligible for these scholarships. The fees claimed against management quota seats, spot admission seat in any Institution /University will not be reimbursed. In case of any contradiction on the classification of seats or non-clarity on the classification of seats in the State/UT, the following criteria may be followed:

- i) If there is no arbitrariness/ discretion in the admission process and the fee for the course is fixed by the Fee Fixation/Fee Rationalization committee set up by the competent authority, the said seats may not be considered as the Management Quota Seats. However, the State Governments may satisfy themselves of the following before release of scholarships:
 - i. That the applicants claiming the scholarship have been admitted through a transparent process which involved calling of applications through advertisements, preparation of ranks, selection of candidates on merit list, and publication of selection list and others as deemed fit by the State Government;
 - ii. That the fees for courses are duly approved by the Fee Fixation/Fee Rationalization Committee set up by the competent authority.

5.10 Students shall be encouraged to have Aadhaar linked Bank accounts to facilitate payments through the Aadhaar Payment Bridge.

6. Role of the State Governments

6.1 Although many SC students have availed benefits under this scheme and have occupied high positions in the society, still the Gross Enrolment Ratio (GER) of SCs in higher education (23.0%) lags behind the national average (27.0%). It is the endeavour of the Government to raise the GER of SCs in higher education from 23.0 % to the national average in the next five years. Similarly, the GER in Senior Secondary education of SCs has to increase from the current 56% to the national average in the next five years. Towards this end, special focus of the implementing agencies is required to achieve the goal.



Post Matric Scholarship for SCs: Scheme Guidelines

6.2 All the SC students with annual income of up to Rs 2.50 lakh per annum would be eligible under the scheme. However, the State Government will additionally make special efforts to identify the poorest households from various sources and enroll the eligible students under the scheme in a mission mode. Further, these students would be monitored on regular basis so that they continue with their studies. Such students shall include (i) students from SC households with three or more deprivations as per SECC-2011 (ii) students from SC households where one or both the parents are illiterate and (iii) the students who have passed 10th standard from a State Government/ Municipality/Local Body school. In this regard, States/UTs will launch special campaigns to identify and cover such students.

6.3 States/UTs may adopt methodology suitable to the local conditions for identification of such students e.g. SC majority districts/blocks/villages may be taken first for identification of poorest students or students leaving class 10th or 12th class may be tracked in association with the education department or data emanating from other Central/State schemes indicating the dropouts rates or other sources as deemed fit. Every State Government shall undertake a campaign every year in March/April to identify such students and mentor them to enrol and avail scholarships. Such students will be helped for identification of courses also as per their skills.

6.4 Awareness drive shall be undertaken by the State Governments/UTs about the scheme through the Gram Panchayats Notice Boards, school committees, and discussions in the parent-teacher association meetings and other public awareness measures, in order to extend its coverage and also minimize any misuse by unscrupulous elements.

6.5 The States are required to take up identification of the students for fresh enrolment by taking up systematic drive covering all the higher secondary schools and encouraging the pupils who have dropped out after Class 12th to come back to higher education.

6.6 It is essential that the fresh enrolments to the extent possible are made in the courses which are having employment potential. For this purpose, the State may do an exercise in consultation with the Higher Education Department of the State Government, and the State Skill Mission for identifying courses which would improve the employment potential of the students. It is strongly advised that fresh enrolment may be made in these courses. Such skill courses should be long term courses with periodicity of at least 1 year and conducted by the institutions as per Para 4 of the scheme guidelines.

6.7. State Government will ensure that the beneficiary, at the time of admission, applies for the scholarship also. In this regard, the State Government may open facilitation centers

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Post Matric Scholarship for SCs: Scheme Guidelines

or nominate a nodal officer in the educational institutions so that the entry into the student database for renewals and fresh admissions can be done in a stipulated timeframe.

6.8 The State Governments shall put in place a scholarship portal that has all features as prescribed in para 13 of these guidelines and share the data on a real-time basis with the Central portal.

6.9 The State/Central Government shall have robust monitoring systems, including field inspections, social audits, data analytics etc. so that timely payments are made to eligible beneficiaries.

6.10 States/UTs shall ensure that Fee Rationalization/Fixation Committees are set up for all courses.

7. Components of the Scholarship

7.1 The scholarship includes the following components for the complete duration of the course:-

- i. Compulsory non-refundable fees including tuition fee, as fixed by the Fee Fixation/Rationalization Committee of the State Government
- ii. Academic allowance

Category of courses	Yearly (in Rs)	
	Hostellers	Day Scholars
Group 1: Degree and Post Graduate level professional courses	13500	7000
Group 2: Other Professional Courses leading to Degree, Diploma, Certificate	9500	6500
Group 3: Graduate and Post Graduate courses not covered under Group I & Group II	6000	3000
Group 4: All post-matriculation (Post Class X level) non-degree courses	4000	2500

Note 1. Ten percent extra allowances shall be provided for Divyang students.

Note 2. Students pursuing C.A. /I.C.W.A. /C.S. /I.C.F.A. shall be treated as day scholars for the purpose of academic allowance. Students studying through correspondence/online courses shall not be eligible for academic allowance.

Note 3. The academic allowance as above shall be applicable from the year 2021-22. For the year 2020-21 the allowances as applicable under the earlier guidelines shall apply.



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7.3 The Academic Allowance will be linked with the Consumer Price Index Number for Industrial workers. The Annual increment will be applicable w.e.f. April of each year and will be based on Index for the period January-December of the preceding year. The first revision would be applicable w.e.f. April, 2022 and in this regard Department will issue separate orders on Annual basis.

7.4 The State Governments may, if they so decide, top up the academic allowance from their own resources.

8. Freeship Card and process for issue

8.1 All eligible students shall be entitled to take admission in the institutions without pre-payment of tuition fees and hostel fees as per the Scheme Guidelines. To enable this, a FREESHIP CARD will be issued by the State Government to the eligible students, as per procedure detailed below. This Freeship card shall make the student eligible to study in the institution without pre-payment of the fees, and on the condition that as and when amount is released to the student's account, the institution would be intimated to collect the same from the student.

8.2 The student shall, well before the expected date of admission, register for issuance of a Freeship Card on the respective scholarship portal giving the details like the Aadhaar number, the name of the course in which he/she wants to take admission (e.g. MBBS, B.Sc., Class XI etc.) and an undertaking that the institution's charges would be paid within 7 working days from the date of receipt of the scholarship amount in his/her account. For the purpose of registration of Freeship Card, the portals shall remain open throughout the year.

8.3 The verification of the income, caste and merit details should be automatically done from the databases which are linked online for instant verification. The process should be entirely paperless. Until the above system is brought into effect, the documents may be scanned and uploaded which include: passport size photograph, copy of each of the certificates for diploma, degree etc. in respect of all examinations passed, Caste certificate duly signed by the authorized officer, valid Income certificate issued by the competent authority as prescribed by the State Govt. etc.

8.4 After the registration on the Portal, if the student is found eligible, all States/UTs will complete the verification process within 30 days from the receipt of the registration request from the students and issue the Freeship Card through the IT portal, mentioning the course



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for which application is made so that the eligible students are not denied admissions due to delay in depositing tuition fees. It should be possible for the student to download the Free Ship Card from the portal itself. Once complete digitization of all the required certificates is done, such Freeship Card shall be automatically generated immediately on registration, if the student is found eligible.

8.5 The Freeship Card shall contain the details given in Annexure-1, and shall be digitally signed. For the purpose of admission, the Freeship card will remain valid for period of one year from the date of issue.

8.6 If a student wants to change his/her course before taking admission in an institution, he can do so by logging on IT portal and a fresh Freeship Card shall be issued automatically for all eligible students.

8.7 In case of renewal students, there shall be no need for fresh registration for the Freeship card and a card once issued to him/her shall be valid for the entire duration of the course.

9. Application for Scholarship and Verification

9.1 **Application-on-the-day-of-admission:** The institutions shall ensure that all students admitted to their institution and having Freeship Cards issued as detailed in para 8 of these Guidelines, apply on the IT portal for the scholarship **on the same day as the date of admission into the institution.**

9.2 On the day of admission itself, the institution shall verify on the scholarship portal that the student has taken admission in the institution with the same course as mentioned on the Free ship card and is now a bonafide student of the institution.

9.3. In case of renewal students, the student shall be auto-renewed based on the attendance and confirmation from the institution of the student having been promoted to the next class and having joined back the same course as hosteller/day scholar, as the case may be.

10. Funding Pattern of the Scheme

10.1 There will be a 60: 40 sharing ratio between the Centre and States (90:10 in case of North Eastern States) of the average demand for the scheme for three year period 2017-18 to 2019-20 (to be considered as the base period), with a 5% overall annual increase each



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year in the Central assistance for all States put together in absolute terms w.r.t. base period. The above shall be applicable from 2020-21 onwards and the scheme will be continued upto the financial year 2025-26.

10.2 Thus, for the purpose of determining the demand for the year 2020-21, the average demand of 2017-18 to 2019-20, or the actual demand for 2020-21, whichever is lesser, will be considered for each State/UT. For subsequent years i.e. 2021-22 & onwards, the Central assistance for all States put together will be limited by a 5% annual increase over the average demand for the scheme for the base period of 2017-18 to 2019-20, which shall be ensured by the Project Appraisal Committee (PAC) while appraising the States' Annual Action Plans. The Ministry will have the flexibility of adjusting the allocation of funds between the States subject to the total allocation approved, without disrupting the 60:40 sharing ratio between the Centre and the States.

10.3 If the total fund requirement is over and above the annual 5% limit, the central share will be limited to that and the additional requirement of funds, if any, shall be met by the State Governments from their own resources.

10.3. All the State Governments and Union Territory Administrations implementing the scheme will maintain the data of all the beneficiaries on their online portal and will distinctly mention the amount of scholarship under various components as mentioned in the Scheme.

11. Payment Mechanism

11.1 The entire scholarship amount - both from the State and Central Government - including the tuition fees, academic allowance and any other admissible allowance will be paid directly into the account of the students **ONLY through DBT** preferably through an Aadhaar Based Payment System (Aadhaar Payment Bridge) from 2021-22. The States shall preferably release the payments through PFMS System so that the accounts of the students are not required to be validated again.

11.2 Starting from 2021-22, the Central share in the scheme would also be released on DBT mode directly into the bank accounts of the students, after ensuring that the concerned State Government has released their share.

11.3 All the States/UTs/Centre would adhere to the following timelines for processing of the applications and release of scholarship amounts:



Post Matric Scholarship for SCs: Scheme Guidelines

- The scholarship portals would remain open throughout the year so that all eligible students can register for the Freeship Card and apply for the scholarships.
- Disbursal of scholarships for all applications (fresh/renewals) shall be made in one instalment as per the following schedule:

Dates of receiving of applications	Date by which State share (40%; 10% in case of NE States) should be released	Date by which Central share (60%; 90% in case of NE States) should be released
From 1 st April to 31 st July	15 th August	30 th August
From 1 st August to 30 th November	30 th December	26 th January
From 1 st December to 31 st January*	28 th February	15 th March
From 1 st February to 31 st March*	With 75 days of application	Within 90 days of application

*Portal shall remain open only for submission of applications for scholarships for courses where admission is after November.

11.4 There shall be no delays in payment of the scholarships. For this purpose the State shall ensure that their installments are disbursed to the students by the timelines defined in previous para so that the Central share can also be released in time.

11.5 The Ministry of Social Justice vide notification number 428 dated Feb,16,2017 has notified Aadhaar as identity document under Section 7 of Aadhaar Act 2016 for all Scholarship Schemes w.e.f. 16th February 2017.

11.6 The authentication through Aadhaar would be compulsory at the time of renewals, if not provided earlier at the time of admission.

12. Duration and Renewal of Awards

12.1 The award once made will be payable up to the completion of the course subject to satisfactory academic performance and attendance of 75% in every academic year. The attendance will be verified through Aadhaar based attendance System.

12.2 If a scholar is unable to appear in the annual examination owing to illness, the award may be renewed subject to production of medical certificate from prescribed authority and acceptance of the same by institution /college.

12.3 If, according to the Regulations of a University/Institution, a student is promoted to the next higher class even though he/she may not have actually passed in lower class and is

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required to take examination of the junior class again after sometime, he/she will be entitled to scholarship for the class to which he/she is promoted if the student is otherwise eligible for scholarship. Further, in case a student fails in any class and then again joins the same class as a regular student, he/she will be eligible for scholarship for one additional year or the actual period, whichever is lower.

13. IT Framework

13.1. The scheme shall be run on an online platform with robust cyber security measures that would assure transparency, accountability, efficiency, and timely delivery of the assistance without any delays. The National Scholarship Portal (NSP) would be suitably modified for this purpose.

13.2. If any State is already a running online portal that fulfils all the laid down parameters, they can continue with it, but share the data on real-time basis to the National Scholarship Portal or any other portal as specified by the Department of Social Justice & Empowerment in due course through instructions for enabling constant monitoring. Therefore, all States/UTs implementing the scheme will migrate to online processing of disbursement of scholarships, where not already done. The scholarship portal should mandatorily have the following features:

- a) The IT portal shall be integrated with the AISHE/UDISE portal for pulling the data about the institution in which the student has taken admission.
- b) At the time of registration for Freeship Card, every student should provide an Aadhaar ID/Aadhaar EID and other alternative form of ID as per this Ministry's notification no. 428 dated 16.02.2017 which will enable elimination of duplication and false claims. The Aadhaar authentication is mandatory in case of renewals, if not provided at the time of admission. The Aadhaar number entered by the students should go through demo-auth on real-time basis before allowing entry into the registration portal.
- c) The States shall undertake fool-proof verification of the eligibility, caste status, Aadhaar identification and bank account details on the online portal.
- d) There shall be no upload of any documents or any certificates into the system. All data should be auto-verified by linking databases through digilocker or any such

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- mechanism, such as (i) school boards' results, including the CBSE/ICSE along with the certificates maintained by them; (ii) database of income certificates, domicile and caste certificates issued by State/District Administration and (iii) databases maintained by the Universities and Colleges, using Aadhaar number as the link.
- e) All verification process of the students should be done using the above authenticated databases automatically using the digital process with little or no manual intervention. There should be no system of verification by the institutions or even the district level officers. Till such time such a system is put in place, the manual verification shall be completed within 30 days from the date of application, with a provision for 'presumed approval' if the same is not completed within 30 days.
- f) A suitable system will be put in place for taking Aadhaar based attendance system which is non-intrusive and automatic. Till such a system is finalized by the Central Govt., the institution shall upload the attendance of the scholarship holder every month in the Attendance module that would be developed in the IT system.
- g) There shall be no system of calling for the bank account details of the students and authenticating it. All payments should preferably go through Aadhaar Based Payment System (APB – Aadhaar Payment Bridge) after checking the Aadhaar number with the NPCI mapper.
- h) The renewals should be automatic based on promotion to the next class and having the required attendance, subject to confirmation of the student having joined back the same course as hosteller/day scholar, as the case may be. There should not be any requirement for the student to apply for renewals.
- i) A performance module to monitor the progress of student as well as performance of the institution should be suitably designed and incorporated.
- j) Apart from this, the States shall maintain a complete database of the beneficiaries under various other scholarship schemes to ensure de-duplication of the beneficiaries.
- k) The portal shall incorporate an online grievance redressal mechanism linking all the authorities responsible for implementation on the scholarship portal.
- l) There shall be a provision indicating the students of the poorest households, as per the parameters provided under the Scheme, selected for scholarship.
- m) The portal will make arrangements so that the students, once declared blacklisted, may not be able to apply for scholarship again.



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14. Annual Action Plan

14.1 Every participating State/UT, on or before 28th February of the preceding year, will prepare a State level Annual Plan for the PMS-SC scheme. In case the State has any other initiative on similar lines to PMS-SC, this may be mentioned separately in the Action Plan. The Action Plan should give clearly the targets, eligibility, proposed coverage separately for poorest households, processes for identification, identification of courses having employment potential, systems for monitoring etc.

14.2 The Department will constitute an Project Appraisal Committee to appraise and approve the Annual Action Plans. These plans would be appraised at the Centre and the outlay for each State would be finalized before 15th April, of every year as per the annual increase indicated under the funding pattern. The constitution of the committee will be informed through separate instructions.

15. Performance of the States/UTs

15.1 The performance of the States/UTs would be measured annually on certain parameters like (i) payments as per the given time schedule (ii) coverage from the poorest households (iii) academic outcomes of the scholarship-holders (iv) Implementation of Aadhaar based attendance (v) Digitization of various certificates required for determining eligibility etc.

15.2. The States/UTs would be ranked on the above parameters and top performing States will be awarded. The details in this regard will be prepared after consultations, and will be shared through instructions in due course.

16. Announcement of the Scheme by States/UTs

16.1 All the State Governments/UT Administrations will announce starting from April, the details of the Scheme and invite applications by issuing an advertisement in the leading newspapers of the State and through their respective websites/ Scholarship portals and other modes of media. The applicant should submit the completed application to the prescribed authority on the portal specified for this purpose before the last date prescribed for receipt of applications.

17. Process of Registration and Application for the student



Post Matric Scholarship for SCs: Scheme Guidelines

17.1 The student shall, well before the expected date of admission, register on the online scholarship portal for issue of a Freeship Card as detailed in Para 8.2 of these Guidelines.

17.2 On admission to the institution to a course mentioned in the Freeship Card, the student shall apply, on the day of the admission itself, for scholarship, giving details of the Freeship card and the course and institution admitted to.

17.3 Students continuing their courses for which they have already been sanctioned scholarship in the previous year, i.e. renewal students, shall, be automatically renewed for scholarship as detailed in para 8.7.

18. Evaluation/Social Audit and follow up action

18.1. There shall be thorough evaluation of the outcomes of the scheme in regular intervals to ascertain the effectiveness of scheme implementation and for tracking the progress of the students. This may include conduct of social audits once a year, annual third-party evaluation, and half-yearly self-audited reports from each institution.

18.2. The social audits are to be conducted by the Social Audit Units of the State Governments formed by the Ministry of Rural Development, Govt. of India duly meeting the cost from the administrative cost of the scheme.

18.3. The State Government shall also set up a robust monitoring mechanism for monitoring the academic progress of the students enrolled to the scheme.

18.4. The students who are found to be lagging behind should be provided remedial coaching so that their academic outcome shall not be less than the average academic outcomes. The State Action Plan should contain clear provisions for this.

18.5. In order to ensure proper accountability, physical verifications at various levels viz. Block/District/State levels shall be done by the States/UTs covering at least 10% of the institutions/students, chosen randomly through an algorithm. All private institutions offering courses at the level of graduation or above shall, however, be mandatorily inspected annually.

19. Administrative Charges

19.1. The administrative cost for administration, monitoring and evaluation shall be limited to 1% of the annual outlay.

19.2. Each State/UT shall project the requirement of funds for undertaking the monitoring of the implementation, in its Annual Action Plan. In case, funds are required for Book,



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these may be indicated under the Administrative charges. This would be considered by the PAC, ensuring that the total outflow on this count does not exceed 1% of the annual outlay.

19.3. The PAC shall give first priority in approving administrative charges for development of IT infrastructure, setting up of Technical Support Group cum Project Monitoring Unit at the Central/State level and social audits.

20. Mechanism for redressal of grievances

20.1. There shall be an online grievance redressal mechanism linking all the authorities responsible for implementation on the scholarship portal.

20.2. The student shall be able to lodge a grievance either through the portal or by a mobile app.

20.3. Every institution shall have a Grievance Redressal Officer (GRO) who is responsible for entertaining the grievances and resolving them by following up with the appropriate authority.

20.4. The non-resolution of the grievance at the institution level in a given time frame shall automatically be escalated to the district and later to the State level for resolution.

21. Other Conditions for the Award

21.1. If a student is found to have obtained a scholarship by false statements, his/ her scholarship will be cancelled forthwith and the amount of the scholarship paid will be recovered, at the discretion of the concerned State Government. The student concerned will be blacklisted and debarred for scholarship in any scheme forever.

21.2. A scholarship awarded may be cancelled if the scholar changes the subject of the course of study for which the scholarship was originally awarded or changes the institution of study, without prior approval of the State Government. The Head of the Institution shall report such cases to the State which will stop payment of the scholarship money. The amount already paid may also be recovered at the discretion of the State Government.

21.3. A scholar is liable to refund the scholarship amount at the discretion of the State Government, if during the course of the year, the studies for which the scholarship has been awarded, is discontinued by him/her.

21.4. The provisions of this scheme can be changed at any time at the discretion of the Government of India.



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Annexure-I

The following important parameters should be contained in the FREE SHIP CARD

Name of the Student

Student's ID on the portal

Fathers' Name-

Aadhaar Card Number-

Caste

Date of Birth

Annual Family income

Domicile State-

Address of the Student

Course (in which admission is sought)-

Duration of Course-

Class (presently studying)-

Class (Last class previously studied)-

Major provisions of the scheme

Student's undertaking to reimburse the amount to institution within 7 days after receipt of scholarship



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GURUGRAM GLOBAL COLLEGE OF PHARMACY

GURUGRAM

Approved by AICTE, Govt. Of India & Pharmacy Council of India
Affiliated to Pt. B.D Sharma University of Health Science Rohtak
Affiliated to Haryana Board of Technical Education

INSTITUTION POLICY



GURUGRAM GLOBAL COLLEGE OF PHARMACY

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Year 2022-2023



GURUGRAM GLOBAL COLLEGE OF PHARMACY GURUGRAM

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Affiliated to Pt. B.D Sharma University of Health Science Rohtak
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INSTITUTE SCHOLARSHIP POLICY 2022-2023

POLICY DOCUMENT ON PROVIDING FINANCIAL SUPPORT TO STUDENTS

A scholarship is a form of financial aid awarded to students to support their further education. Scholarships are offered as a means of encouraging students. Gurugram Global College of Pharmacy provides scholarships to outside Haryana, Haryana domicile, girl child, sibling students, Leet students as well as awards to meritorious students, for all programs offered.

SCOPE:

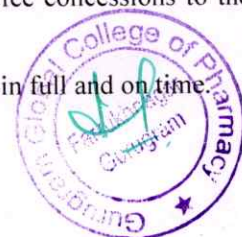
The scholarship will be awarded to students who meet the following criteria.

1. Students from all communities, irrespective of caste or religion, are eligible. Students must have secured 75% or more marks in their qualifying examination to avail under criteria 1.
2. The students from outside Haryana /Haryana domicile/LEET/Girl child/Sibling can apply under criteria 2 as given in Institutional policies
3. Both day scholars and hostellers are eligible to apply.
4. If a student violates any other terms and conditions of the scholarship, the scholarship may be suspended or cancelled immediately without further notice.
5. Students can apply only in one criteria.

The management of Gurugram Global College of Pharmacy is committed to providing quality education to all and thus outlines a policy of social responsibility to help needy students pursue higher education without financial constraints. The management reserves the right to decide the eligibility for freeship/scholarship at its sole discretion.

Procedure:

1. Candidates wishing to apply for fee concession should do so by writing a request letter for freeship/Scholarship at the time of admission.
2. The college will scrutinize the applications and recommend eligible candidates for freeship/Scholarship.
3. Based on the recommendation of the finance committee, the management will grant fee concessions to the students.
4. Once a freeship/Scholarship is granted, it is essential that this commitment is honoured in full and on time.





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GURUGRAM GLOBAL COLLEGE OF PHARMACY SCHOLARSHIP POLICY

The scholarship in the form of a tuition fee concession will be awarded to students at the time of admission and for subsequent years for students admitted in accordance with the institution's scholarship policy. The continuation of the scholarship in subsequent years will typically depend on the student maintaining a certain academic performance, meeting any additional criteria set by the institution, and complying with the terms and conditions of the scholarship program.

UG PROGRAMS

1. The scholarship will be admissible to students of UG program on the basis of marks obtained as under:

S. NO.	MARKS OBTAINED IN CLASS 12 TH	AMOUNT OF SCHOLARSHIP
A.	75-80%	5,000
B.	80>-90%	10,000
C.	90>-100%	20,000

2. The scholarships for the students on the basis of outside of Harayana, Haryana Domicile, sibling, and girl child.

Other scholarship schemes

S. NO.	CRITERIA	AMOUNT
1.	Girl student	5,000
2.	Haryana domicile	10,000
3.	Sibling	15,000
4.	Out side Haryana	15,000
5.	LEET Students	25,000





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POLICY DOCUMENT ON PROVIDING FINANCIAL SUPPORT TO STUDENTS

INSTITUTIONAL SCHOLARSHIP POLICY

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SCOPE:

The scholarship will be awarded to students who meet the following criteria.

1. Students from all communities, irrespective of caste or religion, are eligible. Students must have secured 75% or more marks in their qualifying examination to avail under criteria 1.
2. The students from outside Haryana /Haryana domicile/Girl child/Sibling can apply under criteria 2 as given in Institutional policies
3. Both day scholars and hostellers are eligible to apply.
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GURUGRAM GLOBAL COLLEGE OF PHARMACY GURUGRAM

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GURUGRAM GLOBAL COLLEGE OF PHARMACY, GURUGRAM SCHOLARSHIP POLICY

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S. NO.	MARKS OBTAINED IN CLASS 12 TH	AMOUNT OF SCHOLARSHIP
A.	75-80%	5,000
B.	80>-90%	10,000
C.	90>-100%	20,000

Criteria 2. The scholarships for the students on the basis of economically backward states, Haryana Domicile, sibling, girl child and NCR region,

Other scholarship schemes

S. NO.	CRITERIA	AMOUNT
1.	Girl student	5,000
2.	Haryana domicile	10,000
3.	Sibling	15,000
4.	Out side Haryana	15,000

